



City of Concord

Sewer Allocation Policy

1. Term and applicability of this Policy
 - a. This policy shall control the preliminary allocation of sewer to projects requiring permits based upon 15A NCAC Subchapter 2T rules and the Water and Sewer Authority of Cabarrus County sewer allocation and Commitment Policy. This policy may be amended by the City Council at any time.
2. Amount of sewer which may be allocated
 - a. The amount of sewer available for allocation and attributable to any designated calendar year shall be the amount given by WSACC as determined through the interlocal agreement and City Council.
 - b. The City shall reserve at least 250,000 gpd of its available sewer allocation for Economic Development projects. As Economic Development flow is allocated, non-residential flow will be used to re-balance the Economic Development reserve if available.
 - c. The City shall allot from the remaining amount 35% to residential, 55% to non-residential, and 10% to mixed use. Within the 35% residential allotment, 50% shall be allotted to single family, 25% to townhomes, and 25% to apartments. City Council at any time may transfer allocation from one category to another.
 - d. If the mixed-use allocation is exhausted, mixed-use projects may be allocated using allocations from the non-residential and residential allocations if available and approved by Council.
 - e. Public project allocation shall be assigned on a pro rata basis from all the use categories except economic development. Public project is as defined in the Concord Development Ordinance.
 - f. City Council may reserve bi-annual capacity from WSACC until the next bi-annual assessment is completed. Once City Council releases any bi-annual capacity, the capacity would be allotted to the uses as described above.
3. Preliminary Allocation approvals
 - a. City Council will be the body to approve preliminary allocation requests.
 - b. Projects (excluding Economic Development) will be presented quarterly to Council. Council will approve Economic Development projects separately.
 - c. City Council will be presented with current allocation available, and the impact of the projects presented on remaining capacity.
 - d. Residential approvals may be phased to allow a maximum of **50** units per year. The 50 units is within a project and not cumulative city-wide.
 - e. Preliminary sewer allocation will be valid for a period of one year after the date of

Council approval except for public projects and economic development projects. Public project’s preliminary sewer allocation will remain valid until final sewer allocation is received or the project is abandoned by the public entity. Economic Development project’s preliminary sewer allocation will remain valid until final sewer allocation is received or City Council rescinds the preliminary allocation. A project must have a valid preliminary sewer allocation approval before receiving a final sewer allocation at the time of utility permitting. The final sewer allocation shall not be more than the preliminary sewer allocation approved. The scope of the project and associated final sewer allocation shall not change significantly from the scope of the project that was initially approved for the original preliminary sewer allocation. City Council reserves the final determination of what constitutes a significant change, which will be determined monthly at City Council Meetings as a Regular item each month.

- f. Projects may apply for one six-month extension. The extension request shall be submitted in writing and uploaded into the online permitting PSA case. The timeframe to receive extension requests will be open for two weeks prior to the preliminary sewer allocation expiration.

4. Project Prioritization

- a. The project attributes below are used as a guide for City Council to assist in the overall evaluation of projects. A project with positive attributes is not automatically given allocation. A project with lower attributes is not automatically rejected for allocation. Projects are also not specifically competing against each other. The final allocation authority will be granted solely by City Council.

Residential

Located within a small area plan	Very Positive
Vertical mixed use	Very Positive
Redevelopment Site	Positive
Horizontal mixed use	Positive
Downtown (MSD)	Positive
Located adjacent to existing sewer line	Positive
Requires Annexation	Very Negative

Non-Residential

Office	Positive
Located within a small area plan	Positive
Part of an approved mixed-use plan	Positive
Requires Annexation (Not economic development)	Very Negative

Logistics/Distribution use	Very Negative
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- b. Projects deemed Economic Development projects will be evaluated by City Council and potentially awarded an allocation through existing Economic Development processes.
 - c. Speculative Industrial Buildings. Speculative Industrial Buildings under 75,000 sq ft can request to obtain a preliminary flow allocation provided the total per phase is not greater than 7,500 gpd. Speculative industrial buildings in I-2 zoning that are greater than 75,000 sf can request a preliminary flow allocation provided the total per building is not greater than 12,500 gpd. If a tenant(s) requires an allocation greater than approved it will require a separate request from City Council. Speculative buildings in I-1 zoning that are greater than 75,000 sf will only be considered once an industrial user is determined.
5. Additional Factors which Council may consider.
- a. Whether in Council’s opinion, the application is for a land use which is consistent with the City’s adopted policies concerning growth and development.
 - b. Such other factors as may be identified by the Council in its deliberations, which either suggest that a particular application promotes or undermines the public health or safety, or the general welfare of the City.
 - c. City Council will utilize a prioritization scoring system. Council members will individually score each project from 0-5 based upon their individual evaluation of the project. The average of all council scoring will be used to facilitate discussion at the sewer allocation meeting to help determine consensus on project approvals.
6. Preliminary Allocation Procedures
- a. City Staff will present Council with the projects described in 3(b) first for consideration without an application provided by the developer.
 - b. Thereafter, a preliminary allocation application will be required for proposed development. City Staff will present the applications to Council in March, June, September and December. Review of the allocation applications shall be conducted in the order in which the completed applications have been received.
 - c. Development projects requiring flow allocations as described in 1a must receive a preliminary flow allocation approval prior to submitting construction documents for review. Speculative Industrial Buildings can proceed without preliminary flow allocation only after acceptance of risk documents have been signed by the legally responsible party.